

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA TUESDAY

9:00 A.M.

FEBRUARY 28, 1995

PRESENT:

Jim Shaw, Chairman
Steve Bradhurst, Vice Chairman
Joanne Bond, Commissioner
Mike Mouliot, Commissioner
Grant Sims, Commissioner

Judi Bailey, County Clerk
John MacIntyre, County Manager
Madelyn Shipman, Legal Counsel

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 E. 9th Street, Reno, Nevada. Following the pledge of allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Sims, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that the agenda for the February 28, 1995 meeting be approved with the following amendments: Delete - Item 6B(2), Award of Bid #1814-95 180-215 Ton Rotary Water Chiller.

PUBLIC COMMENTS

There was no response to the call for public-comments.

95-141A WORK CARD PERMIT APPEAL - SUSAN KATHLEEN BREWER

This appeal was considered on Monday, February 13, 1995, at 1:30 p.m., the Board having convened with all Commissioners present and Chairman Shaw presiding.

On motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, the Board convened in closed session to discuss the applicant's character or other matters under NRS 241.939(1).

After reconvening in open session, on motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried with Commissioner Sims voting "no," it was ordered that the denial by the Sheriff's office of the work permit for SUSAN KATHLEEN BREWER as a caregiver at Community Child Care Services, Inc., be overturned and the permit issued conditioned upon exclusive employment at this facility, the applicant remaining drug free to be verified through periodic drug testing, and Community Child. Care Services, Inc., being made aware of these conditions.

95-141B REQUEST FOR PROPOSAL - ACQUISITION - OPTICAL SCAN ELECTION
EQUIPMENT

Gary Goelitz, Senior Administrative Analyst, reviewed background information contained in a staff report and answered questions, of the Board concerning financing mechanisms and prudence issues regarding a request for proposal for the purchase of new optical scanning election equipment for the Registrar of Voters. He advised that the Registrar had evaluated the Direct Record Entry System, Optical Scanning System, and the Pollstar System and recommends the acquisition of the Optical Scanning System due to more accurate and timely election results; that the system has been upheld in court proceedings; that it contains a paper audit trail; that it is certified by the State of Nevada; and that it would reduce election costs to the County.

Commissioner Bradhurst discussed hearings to be held in the State of North Carolina concerning the accuracy of optical scanning equipment, and recommended not proceeding with the acquisition until the hearings are completed and information brought forth to the Board concerning the results of the hearings.

Commissioner Bond inquired about the direct record entry system being considered for acquisition by Clark County. Mary Henderson, Government Affairs Director, stated that the Clark County Commission voted to approve the acquisition of a direct entry system; that there is some debate as to whether or not a paper ballot audit trail is generated; and that this matter will be a legislative issue.

Following discussion, upon recommendation of Marlene Henderson, Registrar of Voters, and Gary Goelitz, Senior Administrative Analyst, on motion by Commissioner Bradhurst, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that a Request for Proposal (RFP) for the acquisition of Optical Scan Election Equipment for the Registrar of Voters, be authorized with the caveat that the Registrar not proceed with the acquisition until the completion and results of the show cause hearings in North Carolina can be reviewed by the Board; and that an update be provided concerning certification and paper trail issues.

95-142 AWARD OF BID NO. 1808-94 - COUNTY COURTHOUSE SMOKE AND FIRE
ALARM SYSTEM - GENERAL SERVICES

This was the time to consider awarding-of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on November 14, 1994 for the County Courthouse Smoke and Fire Alarm System on behalf of the Building and Grounds Division of the General Services Department. Proof was made that due and legal Notice to Bidders had been given.

A bid, a copy of which was placed on file with the Clerk, was received from the following vendor.

Hansen Electric

Nelson Electronics Company submitted a "No Bid" response and ADT Security System, West, Inc., Industrial Electronic Systems, Jensen Electric, Quality Controls and Simplex failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contract Administrator, on motion by Commissioner Sims, seconded by Commissioner Bond, which motion duly carried, it was ordered that Bid No. 1808-94 for the County Courthouse Smoke and Fire Alarm System on behalf of the Building and Grounds Division of the General Services Department be awarded to the lowest responsive, responsible bidder, Hansen Electric in the amount of \$142,200 for fiscal year 1994/95, and Bid Item #2 (alternate) in the amount of \$63,800, subject to approval of funding in fiscal year 1995/96.

It was noted that Bid Item #1 is the base bid for labor and materials to furnish a Smoke and Fire Alarm System for the "New Courthouse" section of the Washoe County Courthouse for fiscal year 1994/95; that Bid Item #2 is the alternate bid to connect the "Old Courthouse" smoke and fire alarm system to the "New Courthouse" section for fiscal year 1995/96; and that both bid items are required by the City of Reno Fire Department.

95-143 WASHOE COUNTY COURTS COMPLEX PROJECT (STAGE I) - AWARD OF
 BID/TENANT IMPROVEMENTS CONTRACT

Craig McConnell, Public Works Director, reviewed background information, the bidding process and answered questions raised at yesterday's caucus concerning the Tenant Improvements Contract for the Washoe County Courts Complex (Stage I).

Bob Japser, Assistant County Manager, discussed financing options stating that the County may have to borrow funds to finance this segment of the project or utilize funds set aside for next year's Capital Improvement Program. He explained that the County is in the process of identifying capital outlay needs; that this information will be forthcoming to the Board; and that at this time, he does not have a clear indication as to how the Tenant Improvements Contract will be financed. He advised that if the Board proceeds with this item, the Finance Department will attempt to incorporate it in next year's budget and develop financing mechanisms. He then recommended that the Board proceed with the award of bid for the Tenant Improvements Contract but hold off on transferring of funds for this purpose until financing options are identified.

Following discussion, on motion by Commissioner Bradhurst, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that the following actions be taken concerning the Award of Bid for the Tenant Improvements Contract for the Washoe County Courts Complex Project (Stage I):

1. That the base bid only, as identified by the bid abstract appended hereto as Attachment 1 (placed on file with the Clerk), for the Tenant Improvements Contract be awarded to Q & D Construction, Inc., Reno, Nevada, the low, responsive, responsible bidder, in the amount of \$11,074,000.
2. That the project budget be augmented as identified in Attachment 2, placed on file with the Clerk, to provide for the award, project contingency reserve, and other items identified thereon; and that the Financing Division be directed to arrange necessary funding/financing.
3. That Chairman Shaw be authorized to sign the Tenant improvements Construction Contract, when presented.

95-144 TRAVEL

On motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, it was ordered that the following travel requests and advancement of travel funds be approved:

<u>Name</u>	<u>Department</u>	<u>Destination</u>	<u>Date</u>	<u>Amount</u>
S. Moen	Sheriff	Seattle, WA	3/2/95 3/4/95	\$ 96.00
S. Moen	Sheriff	Tucson, AZ	3/27/95 3/30/95	280.00

95-145 PROPOSED NEW CLASSIFICATION - WATER MANAGEMENT PLANNER - PERSONNEL

County Manager John MacIntyre discussed questions raised at yesterday's caucus concerning the establishment of a new classification for a Water Management Planner and discussed various classifications currently held within the County relating to water planning.

Chairman Shaw expressed concern that the County might already employ someone qualified to handle the responsibilities required of this position, and stated - that the creation of this position may be unnecessary.

John Hester, Director, Department of Comprehensive Planning, advised that the position was open for over one month; that no applications were received from County employees; that they are currently interviewing individuals for this position; that all the water related job classifications should be evaluated; and that this should be held in abeyance until after a Water Board workshop on March 17, 1995.

Following discussion, on motion by Commissioner Bradhurst, seconded by Commissioner Sims, which motion duly carried, with Commissioner Mouliot voting "no," Chairman Shaw ordered that this item be deferred until after completion of a Water Board workshop to be held on March 17, 1995.

95-146 RENO AREA ANNUAL PAVEMENT MAINTENANCE OVERLAY AND
SURFACE TREATMENT PROGRAM - FY 1994/95

Upon recommendation of Craig McConnell, Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Shaw ordered that the list of roads to be overlaid (repaved) and slurry sealed (surface treated), placed on file with the Clerk, be approved, and that the work be advertised for bids in two separate contracts upon completion of the plans and specifications.

95-147 ACCEPTANCE - DEPARTMENT OF MOTOR VEHICLES' POLICE TRAFFIC
SERVICES GRANT VIDEO CAMERAS - EXPENDITURE OF ADDITIONAL
FUNDS - SHERIFF

Upon recommendation of Richard Kirkland, Sheriff, on motion by Commissioner Mouliot, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that a Department of Motor Vehicles' Police Traffic Services Grant entitled Police Traffic Services, Project No. 95PT-02-06, for the purchase of two in-car video cameras to be utilized by the Sheriff's Office, and an additional expenditure for this purchase in the amount of \$1,390 from Account No. 1502-7245, be approved.

95-148 AUTHORIZATION FOR CAPITAL EXPENDITURE - SHERIFF

Upon recommendation of Richard Kirkland, Sheriff, on motion by Commissioner Mouliot, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that a capital expenditure in the amount of \$26,000 for the purchase of five video cameras to be mounted in patrol vehicles, be approved. It was noted that \$15,000 from the DUI contract account and \$11,000 from the Capital Outlay account will be used to absorb this cost.

95-149 REFUND OF BUSINESS LICENSE FEE - CHERYL MESA

Upon recommendation of Carla Fells, Business License Division, on motion by Commissioner Mouliot, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that a refund in the amount of \$144.00 be granted to Cheryl Mesa for a massage permit license purchased [on February 3, 1995. It was noted that Ms. Fells no longer desires to pursue the license.

95-150 ACCEPTANCE OF GIFT - AMERICAN JURISPRUDENCE SECOND AND
AMERICAN JURISPRUDENCE LEGAL FORMS SECOND - DISTRICT ATTORNEY

Upon recommendation of Maureen Sheppard-Griswold, Deputy District Attorney, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Shaw ordered

that a Gift of American Jurisprudence Second and American Jurisprudence Legal Forms Second from William C. Sanford Jr., to the District Attorney's Office, be gratefully accepted.

It was noted that the approximate value of the gift to the County is \$3,850.

95-151 ACCEPTANCE OF DONATION - 1995 DODGE EXTENDED CAB VAN - WILBUR MAY FOUNDATION - PARKS

Upon recommendation of Gene Sullivan, Director, Parks and Recreation Department, on motion by Commissioner Bond, seconded Commissioner Mouliot, which motion duly carried, Chairman Shaw ordered that a donation of a 1995 Dodge Extended Cab Van valued at \$22,598 from the Wilbur May Foundation, be gratefully accepted.

95-152 RESOLUTION-ASSISTANCE OF ATTORNEY GENERAL - CRIMINAL MATTERS DISTRICT ATTORNEY

Upon recommendation of Maureen Sheppard-Griswold, Deputy District Attorney, on motion by - Commissioner Sims, seconded Commissioner Mouliot, which motion duly carried, it was ordered that the following Resolution be adopted and Chairman Shaw be authorized to execute:

RESOLUTION-Requesting the assistance of the Attorney General in the prosecution of a criminal matter.

WHEREAS, the Office of the District Attorney is responsible for the prosecution of criminal offenses which have occurred within the County, of Washoe; and

WHEREAS, the District Attorney's Office has recently been called upon to prosecute certain crimes involving violations of controlled substance statutes in Nevada; and

WHEREAS, a defendant in the case is the daughter of an employee of the District Attorney's Office; and

WHEREAS, if the Washoe County District Attorney's Office proceeds with the prosecution in this matter there may be some suggestion of impropriety or conflict of interest; and

WHEREAS, it is essential in our judicial system that the conduct of the prosecutor remain free of any appearance of conflict of interest or impropriety.

NOW, THEREFORE, be it resolved by the Board of Commissioners of Washoe County as follows:

1. That in accordance with the provision of NRS 228.130 the Nevada Attorney General is hereby requested to assume complete

responsibility for handling of the criminal prosecution involving the relative of an employee in the District Attorney's Office arising in the criminal case F95-296 involving the charges of Violations of controlled substance statutes in Nevada, including, if requested by the District Attorney's Office, prosecution of both defendants.

2. That should the Attorney General agree to assume responsibility for the handling of the aforementioned matter, the Comptroller of Washoe County will, upon submission of a duly verified claim, pay from the general fund of Washoe County all expenses that the Attorney General incurs in the handling of said matter.

95-153 RESOLUTION - REQUESTING BUREAU OF LAND MANAGEMENT TO DELAY
DISPOSAL OR SALE OF PUBLIC LANDS SURROUNDING EMIGRANT TRAIL
HIDDEN VALLEY/HUFFAKER HILLS AREA - PARKS

Upon recommendation of Gene Sullivan, Director, Parks and Recreation Department, on motion by Commissioner Sims, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the following Resolution be adopted and Chairman Shaw be authorized to execute:

RESOLUTION—Requesting the Bureau of Land Management which has Stewardship of Public Lands to delay disposal or sale of Public Lands in the Hidden Valley/Huffaker Hills area

WHEREAS, Washoe County is greatly concerned over the preservation of the historic Emigrant Trail for future historic interpretation; and

WHEREAS, Washoe County has adopted the Park District 3A Master Plan which denotes the communities desire to preserve the historic Emigrant Trail; and

WHEREAS, the Department of Parks and Recreation is willing to continue to work with the community to further define the trail and incorporate it into the Hidden Valley and Huffaker Hills Regional Park Planning efforts: and

WHEREAS, Washoe County has become aware that the Bureau of Land Management has identified the large tract of public land containing the trail for disposal or sale to private parties; and

WHEREAS, Washoe County is of the opinion that the disposal or sale of public lands in the Hidden Valley/Huffaker Hills area to private parties could be detrimental to the communities desire to preserve the historic Emigrant Trail;

NOW THEREFORE BE IT RESOLVED that the Washoe Board of County Commissioners requests that the Bureau of Land Management that has stewardshi^p of public lands in the Hidden Valley/Huffaker Hills area defer disposal or sale of said lands until the Bureau of Land Management Land Use Plan has been updated and is consistent with the Washoe County Park District 3A Master Plan.

95-154 APPOINTMENT AND RESIGNATION - LAW LIBRARY BOARD OF TRUSTEES

Upon recommendation of Sandy Marz, Law Library Director, on motion by Commissioner Bond, seconded by Commissioner Bradhurst, which motion duly carried, Chairman Shaw ordered that the resignation of non-attorney Board Member, Mary Ann McKibben from the Law Library Board of Trustees, be accepted; and that an advertisement be placed in order for the position to be filled.

95-155 AGREEMENT - EMERGENCY MEDICAL SERVICES AUTHORITY (REMSA) - SOCIAL SERVICES

Mike Capella, Department of Social Services, distributed a handout outlining REMSA's Expenditures for Fiscal year 1994/95 and answered questions of the Board.

Following discussion, upon recommendation of May Shelton, Director, Department of Social Services, on motion by Commissioner Bradhurst, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that an Agreement between Washoe County and The Regional Emergency Medical Services Authority (REMSA), concerning reimbursement to REMSA for transportation of the indigent population of Washoe County to medical facilities in the amount of \$130,000, be approved for the period of July 1, 1994 through June 30, 1995; and that Chairman Shaw be authorized to execute.

95-156 AGREEMENT - DESIGN CONCEPTS WEST - PREPARATION OF SPANISH SPRINGS PARKS MASTER PLAN

Upon recommendation of Gene Sullivan, Director, Parks and Recreation Department, on motion by Commissioner Bond, seconded by Commissioner Bradhurst, which motion duly carried, it was ordered that an Agreement between Washoe County and Design Concepts West, concerning preparation of Spanish Springs Parks Master Plans in the amount of \$40,500 be approved, and Chairman Shaw be authorized to execute.

95-157 SECOND AMENDED LEASE AGREEMENT - SUN VALLEY LANDOWNERS' ASSOCIATION - SENIOR NUTRITION PROGRAM

Upon recommendation of Bud Fujii, Director, General Services Department, on motion by Commissioner Mouliot, seconded by Commissioner Bradhurst, which motion duly carried, it was ordered that a Second Amended Lease Agreement between, Washoe County and Sun Valley Landowners Association, extending the existing lease of the Landowners Building for an additional ninety-day period retroactive to January 1, 1995 and terminating March 31, 1995, to facilitate operation of a satellite location of the Senior Nutrition Program administered by the Senior Services Center, be approved and Chairman Shaw be authorized to execute.

95-158 MEMORANDUM OF AGREEMENT - SIERRA PACIFIC POWER COMPANY COOPERATIVE MUNICIPAL AND INDUSTRIAL WATER PLANNING

Commissioner Bradhurst discussed suggested language changes to be incorporated in a Memorandum of Agreement between Washoe County with

Sierra Pacific Power Company concerning cooperative municipal and industrial water planning.

Mike Reed, Director of Governmental Affairs, Sierra Pacific Power Company, inquired as to the type of information the Board would like available at future meetings that will subsequently occur after the agreement is approved. Chairman Shaw stated that they would be desirous that residents of the community that are currently hooked to the County water system, are made fully aware of the contents of the agreement. Mr. Reed then advised that Sierra is planning to conduct extensive meetings with members of the community concerning this issue.

Following discussion, on motion by Commissioner Bradhurst, seconded by Commissioner Sims, which motion duly carried, it was ordered that the Memorandum of Agreement between Washoe County and Sierra Pacific Power Company, concerning cooperative municipal and industrial water planning for water supply and delivery, and single purveyor water system for Washoe County, be approved as amended, and Chairman Shaw be authorized to execute on behalf of Washoe County.

95-159 GRANT OF EASEMENT - SIERRA PACIFIC POWER COMPANY - OVERHEAD -
ELECTRIC DISTRIBUTION - DONNELLY PARK

Upon recommendation of Gene Sullivan, Director, Parks and Recreation Department, on motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that a Grant of Easement between Washoe County and Sierra Pacific Power Company concerning overhead electric distribution at Donnelly Park, be approved, and Chairman Shaw be authorized to execute.

95-160 STATUS REPORT - WASHOE VALLEY RESOURCE INVESTIGATION - DESERT
RESOURCE INSTITUTE PHASE II

John Hester, Director, Department of Comprehensive Planning, discussed background information contained in a memorandum dated February 16, 1995 concerning the retention of Desert Research Institute to assist the County in the development of groundwater modeling in East Washoe Valley. He then distributed handouts to the Board entitled "Water Resource Investigations Status Report", "Basin Water Supply Information", and answered questions of the Board.

Mike Widmer, Utility Division Hydrologist, described concepts of groundwater modeling and the results of model work completed to date in Washoe Valley. He explained that modeling can be utilized as a management tool in terms of understanding how much resource is available to support existing development and future development, to predict problems that may occur in the future such as lowering of water tables due to extensive pumping or migration of poor quality water to areas that contain good quality water.

Commissioner Sims requested that staff investigate the frequency of private well drilling occurring in East Washoe City, and that a presentation be given to the Washoe Valley Citizens Advisory Board for the purpose of assuring residents that the County is spending funds wisely on the groundwater modeling effort.

Following discussion, on motion by Commissioner Sims, seconded by Commissioner Bradhurst, which motion duly carried, Chairman Shaw ordered that the Status Report on Washoe Valley Water Resources Investigation be accepted, and that Desert Research Institute be authorized to proceed with Phase II of the Water Resource Investigation Study as outlined in correspondence dated January 13, 1995, and also in the Amended Scope of Work, both placed on file with the Clerk.

95-161 APPOINTMENT - DOROTHY NASH HOLMES - COMPLETION OF GRAND JURY CASE #94-0001 - WASHOE MEDICAL CENTER

County Manager, John MacIntyre, reviewed discussion held at yesterday's caucus concerning the Grand Jury budget and a request by District Judge Stephen Kosach to allow Dorothy Nash Holmes to continue as counsel in the completion of Grand Jury Case #94-0001 (Washoe Medical Center). He advised that the budget for the Grand Jury for the current year is \$40,800 including a carry-over balance of approximately \$16,000 for a total adjusted budget for FY 1994-95 of \$56,454. He stated that actual year-to-date expenditures total \$34,317; that the Court Administrator estimates that an additional \$16,000 will be required to complete this fiscal year for an estimated total of \$50,236 leaving \$6,000 available for the continuance of the Grand Jury investigation.

Commissioner Bradhurst stated that it is important that the Grand Jury takes steps to bring closure to this case as soon as possible.

Upon recommendation of Richard Gammick, District Attorney, on motion by Commissioner Bradhurst, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that correspondence from District Judge Steven Kosach requesting the continuance of Dorothy Nash Holmes to serve as counsel in Grand Jury Case #94-0001 (Washoe Medical Center) be acknowledged; and that Judge Kosach be advised as to the budget status of the Grand Jury.

95-162 UPDATE - SEWER RATES/REVENUES AND RELATED REGIONAL PLAN POLICIES

County Manager John MacIntyre, in response to an inquiry made by Commissioner Bradhurst at yesterday's caucus, stated that he had spoken with Terry Reynolds, Sparks City Manager, concerning the issue of subsidy by the County to its sewer operation rather than a rate increase, and was informed that the City of Sparks is uncertain whether this practice is consistent with the regional plan.

John Hester, Director, Department of Comprehensive Planning, reviewed background information contained in a memorandum dated February 16, 1995 concerning this issue.

Pursuant to Board request at Caucus, Kris Schenk, Executive Director Truckee Meadows Regional Planning Agency, discussed the applicability of Truckee Meadows Regional Plan policy 25.0 relating to existing sanitary sewer service systems, customers and the policy prior to the County assuming ownership and operational responsibilities for wastewater treatment facilities.

John Collins, Chief Sanitary Engineer, reviewed background information contained in a staff report dated February 27, 1995 concerning the results of a sanitary sewer revenue sufficiency study completed in April 1994 by Consulting Solutions Group, the recommended monthly sewer fee increase to \$25.77, projected expenses, revenues, customer counts, general fund subsidization and answered questions of the Board. In conclusion, Mr. Collins stated that customer growth rates and revenues are higher than projected in the study due to an influx of large commercial customers in the South Truckee Meadows; and that expenses are stabilized.

In response to Commissioner Sims' inquiry as to why the Board did not submit a request for a CDBG grant for subsidization purposes, Bob Jasper, Assistant County Manager, stated that Washoe County does not qualify for large CDBG grants due to its size; that they are competing for a small share of funding allotted by the State to other larger entities; And they have not been able to obtain federal assistance funding for this purpose. He further explained the concept of repair and replacement advising that this mechanism was incorporated into the rate study.

Following discussion, upon recommendation of John Hester, Director, Department of Comprehensive Planning, on motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that the update concerning sewer rates and revenues relating to Regional Plan Policies be acknowledged and that the Utility Division and the Department of Comprehensive Planning be directed to present a report to the Truckee Meadows Regional Planning Governing Board reflecting results of discussion held at today's meeting concerning these issues.

95-163 PROPOSED RULES AND PROCEDURES - 1995/96 WASHOE COUNTY
BOARD OF COMMISSIONERS

Madelyn Shipman, Deputy District Attorney, discussed legal issues concerning Rules and Procedures for the 1995/1996 Washoe County Board of Commissioners proposed by Commissioner Bradhurst and answered questions of the Board. She discussed Exparte Communication contained in Section 1 advising that in an attempt to avoid accusations of fraudulent proceedings, Board members should disclose any discussion with applicants or opponents prior to hearings held by the Board concerning work permit appeals, land use issues, site visitations or conversations with constituents.

Following discussion, on motion by Commissioner Bradhurst, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that Rules and Procedures for the 1995/96 Washoe County Board of Commissioners be adopted as recommended.

DISCUSSION AND POSSIBLE APPOINTMENT - REGIONAL PLANNING
GOVERNING BOARD'S CITIZEN ADVISORY TASK FORCE

Chairman Shaw stated that the Board is investigating specific geographic, professional and occupational areas for appointment to the Regional Planning Governing Board Citizen's Advisory Task Force.

Commissioner Bradhurst suggested appointing one representative for southwest Reno, two representatives for North Reno and one representative from the Tahoe Basin indicating that the appointment should be made by the middle of March.

Chairman Shaw suggested soliciting individuals from various citizens advisory boards to serve in this capacity.

Kris Schenk, Executive Director, Truckee Meadows Regional Planning Agency, stated that the City of Sparks has appointed four members to the Task Force; and that the City of Reno is considering their appointments today.

Commissioner Bradhurst suggested that all applicants submit a letter of interest to the County Manager and that this item be placed on the March 14, 1995 Board of County Commissioners Agenda.

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There being no further business to come before the Board, the meeting adjourned at 1:00 p.m.

James M. Shaw

 JAMES C. SHAW, CHAIRMAN
 Washoe County Commission

ATTEST: JUDI BAILEY, County Clerk

Judi Bailey
